

**Meeting of the Board of Fire Commissioners  
Of the Manhasset-Lakeville Fire District  
In the Town of North Hempstead  
In the County of Nassau, New York  
June 28, 2022**

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At a regular meeting of the Board of Fire Commissioners of the Manhasset-Lakeville Fire District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Fire District Office, 170 East Shore Road, Great Neck, New York, on June 28, 2022 at 5:00 p.m. (Prevailing time),

There were present:

Commissioner(s):

Honorable Steven Flynn, Chairman of the  
Board of Fire Commissioners

Honorable, Mark S. Sauvigne Fire District  
Treasurer

Honorable Brian J. Morris, Fire District  
Secretary

Also present:

Business Manager Hilary Grossman  
Chuck Humphrey-Quick Med Claims-EMS Billing  
(via Zoom)

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Meeting called to order by the Chairman at 5:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

The Board of Commissioners met with Chuck Humphrey from Quick Med Claims-EMS Billing to discuss Ambulance Billing Options.

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT RELATING TO APPROVAL OF EXPENDITURES**

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Morris

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 6/28/22 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Fire District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
LI Proliner	8744 Accident (insurance recovery)	\$14,064.19	3410.475.0	Insurance
Firematic Supply	G-1 Chargers, Batteries	\$12,322.05	3410.475.F	GC
C&H Signal	Co#4 Alarm System Upgrades	\$19,536.00	3410.225.1	PS
Bill Fox	Badges, Pins Etc	\$7,210.00	3410.486.A	VQ
Stryker Flex	LUCAS Machine	\$1,706.18	3410.225.A	GC
Chevrolet of Smithtown	8775 Suburban (BOCES)	\$82,864.00	3410.225.B	BOCES
<b>TOTAL</b>	<b>REQUESTED</b>	<b>\$137,702.42</b>		

The adoption of the foregoing Resolution (#F110-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT  
RELATING TO APPROVAL OF CHECKS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 06/28/22 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris  
Commissioner  
Manhasset-Lakeville Fire District

Date: 06/28/22

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne:

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 06/28/22, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville Fire District and,

WHEREAS the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.

The obligation was incurred by an authorized official.

The goods or commodities for which payment is claimed were actually rendered.

The obligation does not exceed the available appropriation.

The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 14035 thru Check Number 14065 this date.

The adoption of the foregoing Resolution (#F111-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn  
Nays: None

Manhasset- Lakeville Fire District Resolution on Extended Incentive Policy for Voluntary Termination of Employment

(June 28, 2022)

WHEREAS, the Board of Commissioners (the “Board”) has determined that the interests of the District, its residents and taxpayers will be promoted by offering financial incentives to encourage employees who have attained a certain combined minimum age and years of service as an employee of the District, and have annual compensation not less than \$80,000.00, to voluntarily terminate their employment with the District, thereby yielding savings to the District through reduced personnel costs; and

WHEREAS, the Board of Commissioners has determined that the interest of the District, its residents and taxpayers will be promoted by extending the current Voluntary Termination of Employment Incentive policy by three months, and

WHEREAS, pursuant to, among other applicable laws, rules and regulations, Civil Service Law § 163 (4) and General Municipal Law § 92-a, and as contemplated under NYS Compt. Op. No. 2000-4, the Board is authorized to adopt a voluntary termination of employment incentive program, which is not intended, and shall not be deemed, to constitute a “retirement system,” for purposes of the NYS Retirement and Social Security Law;

NOW, THEREFORE, it is hereby RESOLVED, as follows:

1. For purposes hereof, an “Eligible Employee” shall mean each employee of the District who, during the period commencing January 1, 2022, through September 30, 2022 (the “Incentive Period”): (i) has attained the minimum age of 55; (ii) receives compensation at an annual rate not less than \$80,000.00; and (iii) has completed that number of years of employment with the District that, when added to his age, is equal to 75 (e.g., 55 years of age + 20 years of completed employment = 75; 58 years of age + 17 years of completed employment = 75).
2. During the Incentive Period, each Eligible Employee, upon reaching the age of 55, may elect to terminate his or her employment with the District, and thereby become entitled to the financial incentives described below.
3. Each such Eligible Employee who so elects (a “Participant”) shall, upon ceasing to be an employee of the District during the Eligible Period, be entitled to the following:

(a.) payment in an amount equal to \$600 multiplied by the number of full years he or she has been employed by the District, net of all income tax and other applicable payroll withholding;

(b.) payment by the District of 100% of NYSHIP health insurance premiums for the Participant for so long as he or she is enrolled in NYSHIP coverage, for the level of coverage (e.g., family or single coverage) that the Participant was enrolled for at the time of termination of employment; provided, however, that in the event that the Participant thereafter reduces the level of coverage, the District shall be responsible only for such reduced level of coverage; provided, further, that in the event that the Participant is enrolled with NYSHIP at the time of the passing of the Participant and the Participant leaves a surviving spouse or other dependent(s) covered by NYSHIP at the time of the Participant's passing, the District shall be responsible for 75% of the NYSHIP premiums to continue coverage for such surviving spouse and/or dependent(s) while they remain eligible for coverage under NYSHIP as a surviving spouse or dependent of the deceased Participant, and so such surviving spouse and/or dependent(s) shall be responsible, and shall reimburse the District, for the remaining 25%; and

(c.) payment for each sick day and vacation day that has accrued to such employee as of the date of termination of employment, has not been used, and has not otherwise lapsed, and which otherwise would be payable to the Participant at the rate of 75% of ending salary, shall be payable under this Policy at 100% of the annual salary in effect for such Participant at the time of his or her termination of employment, net of all income tax and other applicable payroll withholding; provided, however, that if the amount payable under this subclause "c." exceeds \$50,000.00, then such amount shall be payable in two installments, the first, in the amount of \$50,000.00, payable within 30 days after the date of retirement, and the second, in the amount of the unpaid balance, payable on the 1<sup>st</sup> anniversary of the date of retirement.

4. The entitlement of a Participant to the financial incentives set forth herein fully vests upon the effective date of his or her voluntary termination of employment, and is not conditioned upon his or her receiving or being entitled to benefits under any retirement plan in which he or she is a member.

The adoption of the foregoing Resolution (#F112-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

WHEREAS, the Board of Commissioners desires to replace its existing dental insurance policy for full-time non-union employees of the Fire District.

NOW, THEREFORE, be it RESOLVED that effective July 1, 2022 Guardian Insurance will be the new dental insurance carrier for full-time non-union employees of the Fire District replacing Solstice Insurance.

The adoption of the foregoing Resolution (#F113-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

WHEREAS, the Board of Fire Commissioners recommends that Fire Department drivers enroll and take the NY Defensive Driving course; NOW, THEREFORE BE IT

RESOLVED, that the Board of the Fire Commissioners approves the reimbursement of actual expenses, up to a maximum of \$40.00, to any active Manhasset-Lakeville Fire Department Volunteer who took a defensive driving course on their own prior to the Manhasset-Lakeville Fire District offering one in April 2022 upon receipt of a valid defensive driving certificate and proof of payment.

The adoption of the foregoing Resolution (#F114-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

The Board acknowledged receipt of and discussed the information contained in the Ameriprise statements.

Meeting adjourned 5:30 pm. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on June 28, 2022.

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Brian Morris, Secretary

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