## Meeting of the Board of Water Commissioners Of the Manhasset-Lakeville Water District In the Town of North Hempstead In the County of Nassau, New York February 17, 2022

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on February 17, 2022 at 4:15pm (Prevailing time),

There were present:

Commissioner(s):	Honorable Steven Flynn, Chairman of the Board of Water Commissioners	
	Honorable Mark Sauvigne, Water District Treasurer	
	Honorable Brian Morris, Water District Secretary	
Also present:	Superintendent Paul J. Schrader Business Manager Hilary Grossman District Engineer Joe Todaro District Engineer Dustin Rigos	

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Meeting called to order by the Chairman at 4:15 p.m.

Minutes of the previous meeting to stand approved by the Board.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Munsey Tank	Subdivision application submitted to VMP agenda for April 13, 2022		
Vepo Crossconnex	Syncing and verifying data. March mailing for accounts in violation.		
Shelter Rock #1 and #2	H2M to provide recommendations for awards.		
Searingtown	AOP in design. GAC vessels on order from TIGG.		
Park Ave Water Main	Village has identified covered valves. IMA for additional paving for counter		
	signature. Invoice is in for payment.		
251 Searingtown (Toll Bros)	Waiting on additional deposit for award of water main project. Toll has		
	submitted request to TMBG.		
IU Willets	Contractor set to start as weather allows.		
T-Mobile	Draft amendment under review. T-Mobile plans under review. Request for		
	signature on building permit?		
Maple Avenue Water Main	Change #1 for signature, final payment request received.		
Continental Water Main	Contracts signed, preconstruction meeting next.		
Eden Well Rehabilitation	Contractor set to start		
Spruce Pond Well	GAC Vessels on order from Tigg. GAC plant in design. Covenants and		
	restrictions.		
Jayson, Nassau, & Tobin	Requested revised quote, put off Nassau Ave.		
Water Mains			
Annual Contracts	Fittings and Hydrants, Electrical, Meters, and Sodium Hydroxide set to		
	advertise February 3, 2022. Bids due February 22, 2022		
Hydrant Replacements	Village of Plandome Heights set to advertise today.		
NYSAWWA	Saratoga Spring Water Event authorization to attend		
Per Diem	Commissioner per diem letter		

## RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO APPROVAL OF CHECKS ORGANIZATION NUMBER <u>1</u>

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 2/17/22 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

<u>Commmissioner Morris</u> Manhasset-Lakeville Water District Date: 2/17/22

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 2/17/22, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose. The obligation was incurred by an authorized official. The goods or commodities for which payment is claimed were actually rendered. The obligation does not exceed the available appropriation. The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 11262 Thru Check Number 11291 this date.

The adoption of the foregoing Resolution (#W42-22) was duly put to a vote on roll call, which resulted as follows:

Ayes:Commissioner Morris, Commissioner Sauvigne, Commissioner FlynnNays:None

The Board of Commissioners approved the signing of the Village of Munsey Park IMA for additional paving. Commissioner Flynn, Chairman, is authorized to sign the contract on the Board's behalf.

The adoption of the foregoing Resolution (#W43-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris Nays: None The Board of Commissioners approved the signing of Change Order No. 1 for the Maple Street Main Project. Commissioner Flynn, Chairman, is authorized to sign the Change Order on the Board's behalf.

The adoption of the foregoing Resolution (#W44-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris Nays: None

The Board approved the following to attend the New York State AWWA conference in Saratoga Springs from 4/12/22 through 4/14/22: Superintendent Paul Schrader, Commissioners Sauvigne, Morris and Flynn. GSA rates and travel days apply.

The adoption of the foregoing Resolution (#W45-22) was duly put to a vote on roll call, which resulted as follows:

Ayes:Commissioner Morris, Commissioner Sauvigne, Commissioner FlynnNays:None

## RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO APPROVAL OF EXPENDITURES

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 2/17/2022 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
T.Mina	Ductile Iron Fittings	\$8,083.88	8340.260.0	AC
Ground Penetrating Radar	85 Miles of Leak Survey	\$14,400.00	8340.475.E	SS & PS

## Approval of Expenditures:

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Sytsems, LLC				
Alessio	Change Order # 1,	\$2,470.40	8310.300.0	WPB
Construction	Additional Valves &			
	quantity adjustments			
Village of Munsey	Increase in IMA for paving	\$8,012.06	8310.300.0	WPB (VMP)
Park	for Park Ave hydrant			
	replacements east of MWR			
	TOT. AMT. REQ.	\$32,966.34		

The adoption of the foregoing Resolution (#W46-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris Nays: None

Meeting adjourned at 5:15 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on February 17, 2022.

Brian Morris, Secretary

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