

**Meeting of the Board of Water Commissioners  
Of the Manhasset-Lakeville Water District  
In the Town of North Hempstead  
In the County of Nassau, New York  
February 15, 2024**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on February 15, 2024 at 4:00 pm p.m. (Prevailing time),

There were present:

Commissioner(s):

Honorable Brian Morris, Chairman of the Board of Water Commissioners

Honorable Mark Sauvigne, Water District Treasurer

Honorable Steven Flynn, Water District Secretary

Also present:

Superintendent Paul J. Schrader

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Meeting called to order by the Chairman at 4:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Shelter Rock AOP	Temporary power brought into building. Pressure testing and disinfection of GAC vessels and UV reactor underway. MCC delivery pushed out until May.
251 Searingtown (Toll Bros)	Campbell Well's 1 & 2, columns and pumps being pulled. Palace continues with electrical work. Galvin?.
Spruce Ponds	Roof complete, windows and doors next.
Univerus	Univerus CIS go live date in April.
Searingtown AOP	Searingtown Well#1 redrill bids, AC Shultes award resolution tonight.
Annual Electrical Maintenance	Wire to Water low bidder, award resolution tonight.
Lead Services	Self-survey letter set to mail.
IU Willets	GAC removed this week for reactivation. Projected two weeks turn around.
Evans Street Water Main	Appeal to TONH on paving requirements
NYSAWWA	Registration
Annual Bids	Genset Maintenance (4:00PM) and Pavement Restoration (4:30pm) due February 27, 2024
Union Contract	Memorandum of Agreement for Board Approval and signatures.

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT  
RELATING TO APPROVAL OF CLAIMS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 2/15/2024 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris  
Manhasset-Lakeville Water District

Date: 2/15/2024

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 2/15/2024, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified based upon the board approval on this date.

The adoption of the foregoing Resolution (#W47-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne,

WHEREAS, the Board of Commissioners of the Manhasset Lakeville Water District (“the District”) solicited sealed bids for Searingtown Well #1 Redrill, and

WHEREAS, the district received the following bids for this service as follows:

<u>Company</u>	<u>Bid</u>
AC Schultes	\$1,488,500.00

NOW, THEREFORE, based upon the recommendation of the District’s Superintendent, the Board of Commissioner of Manhasset-Lakeville Water District hereby awards the aforesaid contract to AC Schultes in accordance with that firm’s written proposal and the conditions and specifications upon which it was based.

The adoption of the foregoing Resolution (#W48-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne  
Abs: Commissioner Flynn

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne,

WHEREAS, the Board of Commissioners of the Manhasset Lakeville Water District (“the District”) solicited sealed bids for Electrical Maintenance and Repair Contract, and

WHEREAS, the district received the following bids for this service as follows:

<u>Company</u>	<u>Bid</u>
Baltray	\$83,279.00
Palace Electric	\$52,337.50
Wire to Water	\$31,300.00

NOW, THEREFORE, based upon the recommendation of the District’s Superintendent, the Board of Commissioner of Manhasset-Lakeville Water District hereby awards the aforesaid contract to Wire to Water in accordance with that firm’s written proposal and the conditions and specifications upon which it was based.

The adoption of the foregoing Resolution (#W49-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne  
Abs: Commissioner Flynn

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO  
APPROVAL OF EXPENDITURES**

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 2/15/2024 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Schneider Electric	Blanket PO for SCADA Work	\$35,000.00	8320 476	PS
Wire to Water	Service call Campbell Station blower VFD's and bypass work	\$9,251.33	8320 476	EP
Johnson Controls	Annual Security Camera Maintenance	\$7,552.50	8320 478	GC
TOTAL	REQUESTED	\$51,803.83		

The adoption of the foregoing Resolution (#W50-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

There was no board correspondence.

Meeting adjourned at 5:15 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on February 15, 2024.

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Steven Flynn, Secretary

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