

**Meeting of the Board of Water Commissioners
Of the Manhasset-Lakeville Water District
In the Town of North Hempstead
In the County of Nassau, New York
February 27, 2024**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on February 27, 2024 at 4:00 pm p.m. (Prevailing time),

There were present:

Commissioner(s): Honorable Brian Morris, Chairman of the Board of Water Commissioners

Honorable Mark Sauvigne, Water District Treasurer

Honorable Steven Flynn, Water District Secretary

Also present: Superintendent Paul J. Schrader
Business Manager Hilary Grossman

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Meeting called to order by the Chairman at 4:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

At 4:00 PM there was a public bid opening for Annual Maintenance of Generators and Engines. As per the instructions published on or about 2/07/24 in the following newspapers, recognized by the Board of Commissioners as the official newspapers of the Manhasset-Lakeville Water District: the Manhasset Press, the New Hyde Park Illustrated, the Great Neck Record, sealed bids were received up until 4:00 pm on this date by the District Office and were opened:

<u>Company</u>	<u>Bid</u>
Effortless Power	\$42,153.50

The bid information was presented to the Superintendent for evaluation.

At 4:30 PM there was a public bid opening for Permanent Pavement Restoration. As per the instructions published on or about 2/07/24 in the following newspapers, recognized by the Board of Commissioners as the official newspapers of the Manhasset-Lakeville Water District: the Manhasset Press, the New Hyde Park Illustrated, the Great Neck Record, sealed bids were received up until 4:00 pm on this date by the District Office and were opened:

<u>Company</u>	<u>Bid</u>
DeRosa Paving	Unit Prices Bid

The bid information was presented to the Superintendent for evaluation

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Shelter Rock AOP	Temporary power brought into building. Pressure testing and disinfection of GAC vessels and UV reactor underway. MCC Delivery pushed out until May.
251 Searingtown (Toll Bros)	Campbell Well 2, TV inspection sent to H2M for review. Well 1, to be pulled next. Palace continues with electrical work. Galvin disinfected tank. Tank being filled.
Spruce Ponds	Painting interior next. Epoxy floor completed in blower rooms and pipe galley.
Univerus	Univerus CIS go live date in April.
Searingtown AOP	Searingtown Well#1 redrill, contract signing next
Lead Services	Self-survey letter, 1 st batch mailed.
IU Willets	Reactivated GAC delivery expected next week.
Evans Street Water Main	Possible IMA with Town.
Annual Bids	Genset Maintenance (4:00PM) and Pavement Restoration (4:30PM) due February 27, 2024.
AT&T	Renewal Negotiations
AWQR	Under Construction
NYSDEC	Annual conversion report under construction.

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CLAIMS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 2/27/2024 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 2/27/2024

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 2/27/2024, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.

The obligation was incurred by an authorized official.

The goods or commodities for which payment is claimed were actually rendered.

The obligation does not exceed the available appropriation.

The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified based upon the board approval on this date.

The adoption of the foregoing Resolution (#W54-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn

Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO
APPROVAL OF EXPENDITURES**

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 2/27/2024 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
H2M	Lead Service Line Mapping- Additional fees to map new service Installations 2002-2023	\$3,500.00	8310 451	PS
Bancker Construction	Emergency 12” Main Break Repair Park Ave and Onderdonk	\$22,205.05	8340 475	ER
TOTAL	REQUESTED	\$25,705.05		

The adoption of the foregoing Resolution (#W55-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

There was no board correspondence.

Meeting adjourned at 5:30 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on February 27, 2024.

Steven Flynn, Secretary

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