

**Meeting of the Board of Fire Commissioners  
Of the Manhasset-Lakeville Fire District  
In the Town of North Hempstead  
In the County of Nassau, New York  
January 11, 2022**

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At a regular meeting of the Board of Fire Commissioners of the Manhasset-Lakeville Fire District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Fire District Office, 170 East Shore Road, Great Neck, New York, on January 11, 2022 at 5:25 p.m. (Prevailing time),

There were present:

Commissioner(s):

Honorable Steven Flynn, Chairman of the  
Board of Fire Commissioners

Honorable, Mark S. Sauvigne Fire District  
Treasurer

Honorable Brian J. Morris, Fire District  
Secretary

Also present:

R. Morici – District Counsel  
Business Manager Hilary Grossman  
Fire Chiefs: Rice, Weisburd, Porras, Antonelli

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Meeting called to order by the Chairman at 5:25 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT RELATING TO  
APPROVAL OF EXPENDITURES**

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Morris

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 1/11/22 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Fire District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

| VENDOR        | DESCRIPTION         | AMOUNT     | BUDGET NUMBER | PURCHASE SUPPORT |
|---------------|---------------------|------------|---------------|------------------|
| ESO Solutions | 2022 EPCR Agreement | \$5,737.73 | 3410.493.0    | AC               |
| TOTAL         | REQUESTED           | \$5,737.73 |               |                  |

The adoption of the foregoing Resolution (#F27-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT  
RELATING TO APPROVAL OF CHECKS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 01/11/22 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris  
Commissioner  
Manhasset-Lakeville Fire District

Date: 01/11/22

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne:

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 01/11/22, have been found to be properly acknowledged as received or

due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville Fire District and,

WHEREAS the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 13325 thru Check Number 13350 this date.

The adoption of the foregoing Resolution (#F28-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT  
RELATING TO APPROVAL OF CHECKS  
ORGANIZATION NUMBER 3**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 01/11/22 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris  
Commissioner  
Manhasset-Lakeville Fire District

Date: 01/11/22

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne:

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 01/11/22, have been found to be properly acknowledged as received or

due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville Fire District and,

WHEREAS the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 1517 thru Check Number 1517 this date.

The adoption of the foregoing Resolution (#F29-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn  
Nays: None

WHEREAS the Board recognizes that the new Fire district secretary will require assistance with LOSAP, records retention and various projects due to the retirement of the current secretary, it is hereby

RESOLVED that the Board approves entering into an agreement to hire Dorothy Lombardo-Burnside as a consultant, during the timeframe of 1/18/22 – 4/15/22, at a rate of \$50.00/hour max 25 hours per pay period including \$0.59 mileage reimbursement to and from office.

The adoption of the foregoing Resolution (#F30-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

WHEREAS The Board of Commissioners recognizes the need to increase the non-emergent Firehouse Standby reimbursement policy due to cost of goods increasing.

RESOLVED The Board of Commissioners approved Increase to the Firehouse Standby Reimbursement Policy effective 1/01/2022: The maximum non-emergent standby stipend will be increased from \$45.00 to \$75.00 per incident per firehouse.

The adoption of the foregoing Resolution (#F31-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

The Fire Chiefs discussed the following with the Board: Donating 8758 to Kentucky, Standby reimbursement amount, ordering Mobile Radios, Grant Money, Ambulance Building, EMS Per-diem, reviewed meeting with Captain Genser and the Great Neck Public School Superintendent regarding Cumberland Site and Ambulance Unit.

The Board acknowledged receipt of and discussed the information contained in the Ameriprise statements.

Meeting adjourned at 6:45pm. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on January 11, 2022.

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Brian Morris, Secretary

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