

**Meeting of the Board of Fire Commissioners
Of the Manhasset-Lakeville Fire District
In the Town of North Hempstead
In the County of Nassau, New York
May 24, 2022**

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At a regular meeting of the Board of Fire Commissioners of the Manhasset-Lakeville Fire District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Fire District Office, 170 East Shore Road, Great Neck, New York, on May 24, 2022 at 5:25 p.m. (Prevailing time),

There were present:

Commissioner(s):

Honorable Steven Flynn, Chairman of the
Board of Fire Commissioners

Honorable, Mark S. Sauvigne Fire District
Treasurer

Honorable Brian J. Morris, Fire District
Secretary

Also present:

Business Manager Hilary Grossman

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Meeting called to order by the Chairman at 5:25 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 05/18/22 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris
Commissioner
Manhasset-Lakeville Fire District

Date: 05/18/22

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne:

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 05/18/22, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville Fire District and,

WHEREAS the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.

The obligation was incurred by an authorized official.

The goods or commodities for which payment is claimed were actually rendered.

The obligation does not exceed the available appropriation.

The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 13897 thru Check Number 13898 this date.

The adoption of the foregoing Resolution (#F96-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT RELATING TO APPROVAL OF EXPENDITURES

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Morris

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 5/24/22 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Fire District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Cummins	8720 Turbo	\$9,783.11	3410.475.0	VQ
All American Uniforms	Uniforms, alterations, supplies	\$6,277.96	3410.486.0	GC
Mayday Comm.	20 Min6 Pagers	\$8,359.00	3410.475.D	GC
Belfor	Co#4 2 nd fl thermostat/valves	\$4,911.18	3410.475.1	GC
Belfor	Co#4 Lounge Wall Removal/Replace	\$3,638.80	3410.475.1	GC
Belfor	Co#4 Men's room heater	\$2,753.84	3410.475.1	GC
Parkline Asphalt	Co#2 Apron, sidewalk	\$18,450.00	3410.225.1	BOCES
Parkline Asphalt	Co#4 Apron, sidewalk	\$21,460.00	3410.225.1	BOCES
TOTAL	REQUESTED	\$75,633.89		

The adoption of the foregoing Resolution (#F97-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
 Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 05/24/22 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris
Commissioner
Manhasset-Lakeville Fire District

Date: 05/24/22

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne:

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 05/24/22, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville Fire District and,

WHEREAS the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 13899 thru Check Number 13918 this date.

The adoption of the foregoing Resolution (#F98-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

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RESOLVED, that the Board of Commissioners approved merit raise increases in the amount of \$10,000.00 annually effective May 22, 2022 for Fire District employee Michael Rice. The proposed merit increase is because Michael Rice has taken on additional responsibilities and has exhibited stellar job performance.

The adoption of the foregoing Resolution (#F99-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

WHEARAS Ex-Chief Brian Stone requested to participate in the 2022 Manhasset Day Parade with his personally owned refurbished fire truck / pumper.

RESOLVED that the Board of Commissioners approves Ex-Chief Stone's request to use his personally owned refurbished fire truck / pumper upon receipt of proof of insurance and executed indemnification agreement.

The adoption of the foregoing Resolution (#F100-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

The Board of Commissioners approved the signing of Inis Fada Band Agreement. Commissioner Sauvigne, Treasurer, is authorized to sign the agreement on the Board's behalf.

The adoption of the foregoing Resolution (#F101-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

The Board was in receipt of and acknowledged the information contained in the Fire Department Van Usage Request.

The Board acknowledged receipt of and discussed the information contained in the Ameriprise and Charles Schwab statements.

Meeting adjourned 5:50 pm. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on May 24, 2022.

Brian Morris, Secretary

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