

**Meeting of the Board of Fire Commissioners
Of the Manhasset-Lakeville Fire District
In the Town of North Hempstead
In the County of Nassau, New York
September 28, 2022**

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At a regular meeting of the Board of Fire Commissioners of the Manhasset-Lakeville Fire District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Fire District Office, 170 East Shore Road, Great Neck, New York, on September 28, 2022 at 5:20 p.m. (Prevailing time),

There were present:

Commissioner(s):

Honorable Steven Flynn, Chairman of the
Board of Fire Commissioners

Honorable, Mark S. Sauvigne Fire District
Treasurer

Honorable Brian J. Morris, Fire District
Secretary

Also present:

Business Manager Hilary Grossman

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Meeting called to order by the Chairman at 5:20 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 3**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 09/28/22 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris
Commissioner
Manhasset-Lakeville Fire District

Date: 09/28/22

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne:

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 09/28/22, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville Fire District and,

WHEREAS the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 1524 thru Check Number 1524 this date.

The adoption of the foregoing Resolution (#F161-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 09/28/22 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris
Commissioner
Manhasset-Lakeville Fire District

Date: 09/28/22

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne:

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- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 14361 thru Check Number 14405 this date.

The adoption of the foregoing Resolution (#F162-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

District Manager reported to the Board of Commissioners ("the Board") that she and the District Treasurer have developed in coordination with the FIRE District Supervisor the budget adjustments to the 2022 Budget and that such adjustment should, as a matter of record be approved by the Board and made part of the minutes

On Motion Commissioner Sauvigne, seconded by Commissioner Flynn, the following resolution was adopted,

WHEREAS, the District Treasurer, and upon concurrence with the FIRE District Supervisor, reported to the Board the adjustments to the 2022 Budget, the Board does hereby

RESOLVE to make the following budget adjustments to the 2022 FIRE District Budget:

				Increase		
1930	0.00	0	Judgement and Claims			
1910	000	0	Unallocated Insurance			
1930	000	0	Judgements and Claims			
1950	000	0	Taxes and Assessments			
3410	100	0	PERSONAL SERVICE-See Detail			
3410	210	0	Office Equipment			
3410	225	1	Buildings and Grounds Capital Outlay			
3410	225	A	Fire Department Capital Outlay			
3410	225	B	Mobile Equipment Capital Outlay			
3410	225	C	Rental of Equipment			
3410	404.	A	Fire Locator - Computers, etc.		\$210.00	
3410	404.	B	Stationary & Postage			
3410	404	C	Public Relations			
3410	404.	D	FD Secretary			
3410	404	E	Consultant Fees, JSK Grant Writers and H2M			
3410	405	0	Dispatching Services			
3410	419	0	Telephone & Communications			
3410	420	0	Electricity			
3410	421	0	Water			
3410	422	B	Heating			
3410	426.	0	Insurance, Fire & Liability			

3410	426	B	Insuance Deductable			
3410	430	0	Hydrant Rental			
3410	437	0	Maps			
3410	441	0	Legal Notices			
3410	447	0	Election Expenses			
3410	452	0	Auditing			
3410	452	A	Appraisals			
3410	454	0	Legal			
3410	455	0	Medical			
3410	463	0	PERB, Meetings, Counsel, etc.			
3410	467	0	Gas, Oil, etc.			
3410	474	0	Tools, Parts & Shop			
3410	475	0	A1 Fire Truck Preventative Maintenance			
3410	475	1	Buildings and Grounds Maintenece Supplies and Services			\$210.00
3410	475	A	Mobile Equipment Maintenance			
3410	475	B	Furniture & Fixtures			
3410	475	C	Tournament Trucks			
3410	475	D	Radios, Computers and Equipment			
3410	475	E	General Repairs			
3410	475	F	Fire Department Equipment, Supply & Maintenance			
3410	485	A	Education & Conferences			
3410	485	B	Fire Prevention			
3410	486	0	Uniforms, Badges & Caps			
3410	486	A	Employee Uniforms			
3410	489	A	Inspections			
3410	489	B	Parades & Standby Non Emergency			
3410	489	C	Disaster Emergency Stand-By			
3410	489	D	Training			
3410	492	A	District Property			
3410	493	0	Service Contracts			
3410	495	0	HR and Payroll Services			
3410	499	0	Miscellaneous fees			
9010	800	0	New York State Retirement			

9025	800	0	LOSAP			
9030	800	0	Social Security			
9035	800	0	MTA Transit Tax			
9040	800	0	Workers' Compensation			
9045	800	0	Supplemental Longevity			
9050	800	0	Unemployment Insurance			
9060	800	0	Hospital and Dental Active			
9060	800	A	Hospital and Dental Retirees			
				Total	\$210.00	\$ 210.00

The adoption of the foregoing Resolution (#F163-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
 Nays: None

WHEREAS, pursuant to Section 176(23) of the Town Law, the Manhasset Lakeville Fire District, of Manhasset, County of Nassau, State of New York does hereby declare that its 2012 Chevrolet Suburban (8775) with associated equipment and apparatus having 151,000 miles is no longer necessary for uses and purpose of the Manhasset Lakeville Fire District; and

WHEREAS, the fire district has advertised the sale of the vehicle and received 3 quotes to sell the vehicle; and

WHEREAS, the fire district proposes to accept the proposal from Signal 5 Fire Apparatus and dispose of said vehicle by accepting the offer of \$9,000.00; and

WHEREAS, the board of Fire Commissioners believes that such offer will achieve the best reasonable value for this vehicle;

NOW THEREFORE BE IT RESOLVED that the Manhasset Lakeville Fire District is authorized to dispose of its 2012 Chevrolet Suburban (8775) with associated equipment and apparatus of the Manhasset Lakeville Fire District according to the proposal from Signal 5 Fire Apparatus and dispose of said vehicle by accepting the offer from Signal 5 Fire Apparatus; and

IT IS FURTHER RESOLVED that the acceptance of this proposal for sale will achieve the best reasonable value for this vehicle; and

IT IS FURTHER RESOLVED that the sale of 2012 Chevrolet Suburban (8775) is subject to a favorable permissive referendum.

The adoption of the foregoing Resolution (#F164-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

On MOTION made by Commissioner Sauvigne, seconded by Commissioner Flynn it was RESOLVED; the Board adopts the 2022 Fire District Schedule of EMS Cost Recovery Fees:

ALS Emergency \$1,425
ALS Non-Emergency \$755
ALS 2 \$1,645
BLS Emergency \$835
Mileage \$18

For any person who receives transport with the above-mentioned service, their insurance company will be billed the noted rates. In the event their insurance company doesn't pay the established rates, the patient will be responsible for the difference unless they are a resident of the Manhasset-Lakeville Fire District.

The adoption of the foregoing Resolution (#F165-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

WHEREAS, pursuant to Section 176(23) of the Town Law, the Manhasset Lakeville Fire District, of Manhasset, County of Nassau, State of New York does hereby declare that its 2013 Chevrolet Suburban (8770) with associated equipment and apparatus having 85,000 miles is no longer necessary for uses and purpose of the Manhasset Lakeville Fire District; and

WHEREAS, the fire district has advertised the sale of the vehicle and received 3 quotes to sell the vehicle; and

WHEREAS, the fire district proposes to accept the proposal from Signal 5 Fire Apparatus and dispose of said vehicle by accepting the offer of \$23,000.00; and

WHEREAS, the board of Fire Commissioners believes that such offer will achieve the best reasonable value for this vehicle;

NOW THEREFORE BE IT RESOLVED that the Manhasset Lakeville Fire District is authorized to dispose of its 2013 Chevrolet Suburban (8770) with associated equipment and apparatus of the Manhasset Lakeville Fire District according to the proposal from Signal 5 Fire Apparatus and dispose of said vehicle by accepting the offer from Signal 5 Fire Apparatus; and

IT IS FURTHER RESOLVED that the acceptance of this proposal for sale will achieve the best reasonable value for this vehicle; and

IT IS FURTHER RESOLVED that the sale of 2013 Chevrolet Suburban (8770) is subject to a favorable permissive referendum.

The adoption of the foregoing Resolution (#F166-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

The Board acknowledged receipt of and discussed the information contained in the Ameriprise and Charles Schwab statements.

Meeting adjourned 5:40 pm. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on September 28, 2022.

Brian Morris, Secretary

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