

Meeting #21-22W
May 17, 2022

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

| | |
|-------------------------------------|--|
| Munsey Tank | Village of Flower Hill subdivision application next. |
| Vepo Crossconnex | 896 tests YTD |
| Shelter Rock #1 and #2 | Preconstruction meeting last week. |
| Searingtown | AOP in design. GAC vessels on order from TIGG. |
| 251 Searingtown (Toll Bros) | Letter requesting additional funding. Bid date was April 19, 2022. 45 days on June 4, 2022. New dome leaks. Customer complaints on dome. |
| IU Willets | Waiting on POC/IOC/PFAS sample results. Bacti samples all good. |
| T-Mobile | Latest draft was acceptable. Allows for coatings inspection. |
| Continental Water Main | Araz to file for permit? Change Order? |
| Eden Well Rehabilitation | Bacti's good, VOC samples today. |
| Spruce Pond Well | Spruce Ponds letter sent to SPHOA attorney with a form of easement. |
| Jayson, Nassau, & Tobin Water Mains | Engineering underway. |
| Water Servicer Trainee | Awaiting NCCSC approval applicant. |
| AWQR | Mailed. Finishing up source water supplement. |
| 1,4 Dioxane Litigation | Depositions postponed. |
| Sensus Customer Portal | Launched with AWQR. 58 users so far. |
| Retirement Incentive | Dental and Optical |
| Govdeals | Online auctions, resolution authorizing Hilary to sign the enrollment form fro ACH transactions. Truck 10 sold \$40,001.00 |
| Tank Maintenance RFP | Advertisement on May 19, 2022. RFP's due back June 28, 2022 |

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 5/11/22 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 5/11/22

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 5/11/22, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 11550 Thru Check Number 11550 this date.

The adoption of the foregoing Resolution (#W109-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 5/17/22 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 5/17/22

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 5/17/22, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 11551 Thru Check Number 11575 this date.

The adoption of the foregoing Resolution (#W110-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

The Board of Commissioners approved the signing of Change Order No. 1 for the Independence and Continental Water Main Upgrade. Commissioner Flynn, Chairman, is authorized to sign the Change Order on the Board's behalf.

The adoption of the foregoing Resolution (#W111-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

WHEREAS the Board recognizes the Water District will require assistance and coverage during the summer months for various projects, it is hereby

RESOLVED that the Board approves of the hiring of Shane Gunning, Charles Karen, and Drew Miller as seasonal employees, Laborers during the seasonal timeframe of 5/1/22 – 9/30/22, at a rate of \$17.50/hour, pending approval from Nassau County Civil Service.

The adoption of the foregoing Resolution (#W112-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

The Board of Commissioners approved the signing of Change Order No. 1 for #1 IU Willets, Phase 2- Core Drill and PVC Piping. Commissioner Flynn, Chairman, is authorized to sign the Change Order on the Board's behalf.

The adoption of the foregoing Resolution (#W113-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO APPROVAL OF EXPENDITURES

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 5/17/2022 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

| VENDOR | DESCRIPTION | AMOUNT | BUDGET NUMBER | PURCHASE SUPPORT |
|--------------------|--|------------|---------------|------------------|
| Schneider Electric | Munsey SCADA, new firewall & spare for backup control plc, misc programming & design | \$6,442.00 | 8320.475.B | PS |
| | TOT. AMT. REQ. | \$6,442.00 | | |

The adoption of the foregoing Resolution (#W114-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
 Nays: None

The Board of Commissioners approved the enrollment of ACH Transactions with GOVDEALS.COM. Hilary Grossman, Business Manager, is authorized to sign the enrollment form on the Board's behalf.

The adoption of the foregoing Resolution (#W115-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
 Nays: None

**FORM OF RESOLUTION
OF BOARD OF COMMISSIONERS OF THE
MANHASSET-LAKEVILLE WATER DISTRICT
AUTHORIZING SALE OF SURPLUS EQUIPMENT
THROUGH GOVDEALS.COM**

Superintendent Paul Schrader advised the Board that the following equipment and/or personal property owned by the District is surplus, not needed for Water District purposes. Mr. Schrader reported that the surplus equipment/property had been made the subject of an advertisement through the electronic marketplace known as GOVDEALS.COM, for the purpose of soliciting bids for the sale of same.

The Board notes that there is no formal competitive bidding process required when the District seeks to sell what it has determined to be surplus equipment not needed for District purposes. The obligation of the Board in such a case is to take reasonable steps to obtain terms of sale that are in the best interests of the Water District. The Board noted that the Water District is expressly authorized pursuant to Nassau County Civil Division Act. § 255.4(b) to sell or lease any real or personal property owned, but not needed by the Water District, without any requirement to hold a public hearing, which would be required of the District pursuant to Town Law § 215(8) or §198(12), rather than under Nassau County Civil Division Act. § 255.4(b), and the property is worth more than \$1,000.

The Board confirmed that it intends to pursue the sale under the Nassau County Civil Divisions Act. The Board members discussed the increasing use of electronic marketplaces such as GOVDEALS.COM as forums for soliciting offers for items to be sold, such as surplus items, and that such electronic marketplaces are becoming more desirable forums for soliciting bids than traditional forums such as advertisements in newspapers and other printed media.

Mr. Schrader advised the Board that Babcock Motors Inc. submitted the highest bid to the District for the Surplus items in response to the GOVDEALS.COM auction. After discussion, upon motion duly made, seconded and unanimously carried the Board:

RESOLVED, that the Water District be, and it hereby is, authorized to sell pursuant to Nassau County Civil Divisions Act § 255.4(b), the 2017 Chevrolet 2500HD Silverado Truck to Babcock Motors Inc. for a price of \$40,001.00, and that such sale be made on an “as-is”, no representation or warranty basis; and it is hereby further

RESOLVED, that Superintendent Schrader be, and he hereby is, authorized and directed to execute and deliver such documents and instruments, and to take such further actions, he deems necessary or appropriate in order to more fully effectuate the purposes and intent of the foregoing resolution, including, without limitation, execution and delivery of a bill of sale with respect to the surplus items authorized for sale hereunder.

The adoption of the foregoing Resolution (#W116-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn

Nays: None

There was no board correspondence.

Meeting adjourned at 5:10 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on May 17, 2022.

Brian Morris, Secretary

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