

**Meeting of the Board of Water Commissioners
Of the Manhasset-Lakeville Water District
In the Town of North Hempstead
In the County of Nassau, New York
March 11, 2025**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on March 11, 2025 at 4:00 p.m. (Prevailing time),

There were present:

- Commissioner(s):
- Honorable Steven Flynn, Chairman of the Board of Water Commissioners
 - Honorable Mark Sauvigne, Water District Treasurer
 - Honorable Brian Morris, Water District Secretary

- Also present:
- Superintendent Paul J. Schrader
 - Business Manager Hilary Grossman
 - District Engineer Dustin Rigos
 - Leslie Hickis- Construction Info Systems
 - Rlyadh Sakkijha- Integrated Construction Enterprise
 - Zaid Bader- Integrated Construction Enterprise

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Meeting called to order by the Chairman at 4:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

At 4:00 PM there was a public bid opening for Pipes, Hydrants, and Fittings. As per the instructions published on or about 02/20/2025 in the following newspapers, recognized by the Board of Commissioners as the official newspapers of the Manhasset-Lakeville Water District: the Manhasset Press, the New Hyde Park Illustrated, the Great Neck Record, sealed bids were received up until 4:00 pm on this date by the District Office and were opened:

<u>Company</u>	<u>Bid</u>
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Pipe and fittings bid needs to be evaluated as two bids were non responsive to a few of the items.

The bid information was presented to the Superintendent for evaluation.

At 4:10 PM there was a public bid opening for Bid for Annual of Sodium Hydroxide. As per the instructions published on or about 02/20/2025 in the following newspapers, recognized by the Board of Commissioners as the official newspapers of the Manhasset-Lakeville Water District: the Manhasset Press, the New Hyde Park Illustrated, the Great Neck Record, sealed bids were received up until 4:00 pm on this date by the District Office and were opened:

<u>Company</u>	<u>Bid</u>
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NO Bids for Sodium Hydroxide

The bid information was presented to the Superintendent for evaluation.

At 4:20 PM there was a public bid opening for Bid for GAC Upgrades at Eden Well Site. As per the instructions published on or about 02/20/2025 in the following newspapers, recognized by the Board of Commissioners as the official newspapers of the Manhasset-Lakeville Water District: the Manhasset Press, the New Hyde Park Illustrated, the Great Neck Record, sealed bids were received up until 4:00 pm on this date by the District Office and were opened:

<u>Company</u>	<u>Bid</u>
Philip Ross	\$1,161,000 (main) \$194,000 (alternate)
Benson	\$1,629,000 (main) \$252,000 (alternate)

The bid information was presented to the Superintendent for evaluation.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Shelter Rock AOP	No work at site. Shelter Rock paving completed last week. NC sewer still an issue.
251 Searingtown (Toll Bros)	Waiting on Palace and PRI for final payment requests and bonds, and O&M manuals. Schneider not paid by Palace.
Spruce Pond	Punch list on building remains. PRI on site this week.
Univerus	Continue to work on service orders.
Searingtown AOP	AC Schultes given notice to proceed with redrill. Completion date September 10, 2025.
Evans Street Water Main	Mill and top through Town in Spring.
Thomaston Tank Rehabilitation	Corral in design. Tank coating project engineers to address NCDOH comments..
IU Willets Grant-Water Plant Operator	Building (phase II). H2M to submit phase II plans to DOH Doug Hwee application sent to Civil Service. Salary.
Campbell Well #1 PFAS	Submitted to NCDOH for approval.
Eden GACs	Bid opening tonight.
Hillside Ave Water Mains	Waiting on start date
Annual Contracts	Sodium Hydroxide, Pipe Hydrants. Bids opening tonight.
AWQR	Under Construction
UCMR5	1 st round of testing complete. No results yet. Next round in August.
Conference	2025 Xylem reach Conference, San Diego Ca., November 2-5, 2025

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CLAIMS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 3/11/2025 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 3/11/2025

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 3/11/2025, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified based upon the board approval on this date.

The adoption of the foregoing Resolution (#W59-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn

Nays: None

WHEREAS the board approves a trip to the Xykem Reach Conference located in San Diego, California from November 2, 2025 to November 5, 2025, the Board hereby

RESOLVES and approves the following people to attend the conference: Steven Flynn, Mark Sauvigne, Brian Morris, Paul Schrader and Hilary Grossman. All travel must adhere to the travel guidelines.

The adoption of the foregoing Resolution (#W60-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO APPROVAL OF EXPENDITURES

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 3/11/2025 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Bancker	Emergency Repair Elderfields Wate Main & Drainage Pipe	\$22,194.21	8340 475	EP
DeRosa	Blanket PO for Paving	\$50,000.00	8340 476	AC
TOTAL	REQUESTED	\$72,194.21		

The adoption of the foregoing Resolution (#W61-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

Commissioner Flynn made a motion, seconded by Commissioner Morris to go into an Executive Session at 4:40 pm. All in favor.

The adoption of the foregoing Resolution (#W62-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

Commissioner Flynn made motion seconded by Commissioner Morris that the Board terminate the Executive Session and return to regular session at 5:10 pm. Employee Matters. No action taken.

The adoption of the foregoing Resolution (#W63-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

RESOLVED that the Board approves of the hiring of Gee-Kang(Doug) Hwee as a Water Plant Operator Trainee, at a rate of \$60,000 per year, pending approval from Nassau County Civil Service.

The adoption of the foregoing Resolution (#W64-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

The Board approved a resolution authorizing Commissioner Sauvigne to sign Amendment #1 to the master service agreement with Paymentus on behalf of the board.

The adoption of the foregoing Resolution (#W65-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

There was no board correspondence.

Meeting adjourned at 5:10 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on March 11, 2025.

Brian J. Morris, Secretary

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