

**Meeting of the Board of Water Commissioners
Of the Manhasset-Lakeville Water District
In the Town of North Hempstead
In the County of Nassau, New York
April 8, 2025**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on April 8, 2025 at 4:00 p.m. (Prevailing time),

There were present:

Commissioner(s): Honorable Steven Flynn, Chairman of the
Board of Water Commissioners

Honorable Mark Sauvigne, Water District
Treasurer

Honorable Brian Morris, Water District
Secretary

Also present: Superintendent Paul J. Schrader
Business Manager Hilary Grossman

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Meeting called to order by the Chairman at 4:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

At 4:00 PM there was a public bid opening for the Annual Supply of Sodium Hydroxide. As per the instructions published on or about 03/27/25 in the following newspapers, recognized by the Board of Commissioners as the official newspapers of the Manhasset-Lakeville Water District: the Manhasset Press, the New Hyde Park Illustrated, the Great Neck Record, sealed bids were received up until 4:00 pm on this date by the District Office and were opened:

<u>Company</u>	<u>Bid</u>
Univar Solutions	Item 1- \$71.50/Dry CWT
	Item 2- \$68.50/Dry CWT
	Item 3- \$68.50/Dry CWT

The bid information was presented to the Superintendent for evaluation.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Shelter Rock AOP	NCDOH letter of support to NCDPW for out of district connection. Gearing up Shelter Well #1.
251 Searingtown (Toll Bros)	Waiting on Palace and PRI for final payment requests and bonds, and O&M manuals. Schneider not paid by Palace. Palace payroll records foiled by EIB.
Spruce Pond	Final PRI payment remains.
Univerus	Continue to work on dispatch/service orders.
Searingtown AOP	AC Schultes on site mobilizing for redrill.
Evans Street Water Main	TONH DPW measured up paving, 40K total.
Thomaston Tank Rehabilitation	Corral in design. Tank coating project engineers to address NCDOH comments.
IU Willets Grant-	Waiting on NYSDOH approval for phase 2 building.
Campbell Well #1 PFAS	Received NCDOH comment letter on plans and specs.
Eden GACs	Contract signing tonight.
Hillside Ave Water Mains	Tentative start date April 25, 2025. Staging pipe at ESR
Annual Contracts	Sodium Hydroxide Re Bid opening tonight.
AWQR	Review print copy
UCMR5	Trace detections in treated water. Next Sampling event in July.
East Shore Rd Lot	Metro Paving sent PO this afternoon.

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CLAIMS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 4/08/2025 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 4/08/2025

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 4/08/2025, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.

The obligation was incurred by an authorized official.

The goods or commodities for which payment is claimed were actually rendered.

The obligation does not exceed the available appropriation.

The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified based upon the board approval on this date.

The adoption of the foregoing Resolution (#W74-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn

Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO
APPROVAL OF EXPENDITURES**

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 4/08/2025 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Bancker Const.	Emergency Repair water service relocation 65 Elderfields Rd	\$22,294.64	8340 475	
TOTAL	REQUESTED	\$22,294.64		

The adoption of the foregoing Resolution (#W75-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

WHEREAS, the Board of Commissioners are in the process of updating the Travel Policy for the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to authorize Superintendent Schrader to reserve all future travel arrangements until the new Travel Policy is approved by the Board of Commissioners.

The adoption of the foregoing Resolution (#W76-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

There was no board correspondence.

Meeting adjourned at 5:15 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on April 8, 2025.

Brian J. Morris, Secretary

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