

**Meeting of the Board of Water Commissioners  
Of the Manhasset-Lakeville Water District  
In the Town of North Hempstead  
In the County of Nassau, New York  
May 14, 2025**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on May 14, 2025 at 4:00 p.m. (Prevailing time),

There were present:

Commissioner(s):                      Honorable Steven Flynn, Chairman of the  
Board of Water Commissioners

Honorable Mark Sauvigne, Water District  
Treasurer (via Face-time)

Honorable Brian Morris, Water District  
Secretary

Also present:                              Superintendent Paul J. Schrader  
Business Manager Hilary Grossman

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Meeting called to order by the Chairman at 4:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Shelter Rock AOP	PLC expected in June. New pier for well complete. Sewer and landscaping are still outstanding. Well #2 pump reinstallation underway.
251 Searingtown (Toll Bros)	Received final payment request from PRI. Dead arborvitaes.
Spruce Pond	Waiting on final payment request from PRI.
Univerus	Continue to work on dispatch/service orders.
Searingtown AOP	Drilling underway approximately 100 feet down.
Evans Street Water Main	Waiting on an IMA and final paving.
Thomaston Tank Rehabilitation	Exploring non corral option, NCPD.
Campbell Well #1 PFAS	Gearing up to bid.
Eden GACs	First round of samples all good, waiting on second samples. Concrete block walls under construction.
Hillside Ave Water Mains	Main installation moving along, flushing and sampling to start this week.
AWQR	At printer
UCMR5	Next Sampling event in July. Results review.
East Shore Rd Lot	Final invoice in for approvals.
Summer Help	Liam Fonal start date.
Don Graham	6 month salary adjustment

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT  
RELATING TO APPROVAL OF CLAIMS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 5/14/2025 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris  
Manhasset-Lakeville Water District

Date: 5/14/2025

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 5/14/2025, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.

The obligation was incurred by an authorized official.

The goods or commodities for which payment is claimed were actually rendered.

The obligation does not exceed the available appropriation.

The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified based upon the board approval on this date.

The adoption of the foregoing Resolution (#W91-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn

Nays: None

Commissioner Flynn made a motion, seconded by Commissioner Sauvigne to go into an Executive Session at 4:40 pm. All in favor.

The adoption of the foregoing Resolution (#W92-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

Commissioner Flynn made motion, seconded by Commissioner Sauvigne that the Board terminate the Executive Session and return to regular session at 4:45 pm. Employee Matters. No action taken.

The adoption of the foregoing Resolution (#W93-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

RESOLVED, that the Board of Commissioners approved merit raise increase in the amount of \$3,000 annually effective May 5, 2025 for Water District employee Donald Graham.

The adoption of the foregoing Resolution (#W94-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO  
APPROVAL OF EXPENDITURES**

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 5/14/2025 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Core & Main	3" & 4" OMNI T2 Registers	\$17,000.00	8310 250	AC
TOTAL	REQUESTED	\$17,000.00		

The adoption of the foregoing Resolution (#W95-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

It is hereby RESOLVED that the Board of Commissioners Steven Flynn, as Chairman of the Board of Commissioners of the Manhasset-Lakeville Water District, is authorized to sign new copier lease agreement with LDI on behalf of the Board.

The adoption of the foregoing Resolution (#W96-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

There was no board correspondence.

Meeting adjourned at 5:00 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on May 14, 2025.

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Brian J. Morris, Secretary

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