

**Meeting of the Board of Water Commissioners
Of the Manhasset-Lakeville Water District
In the Town of North Hempstead
In the County of Nassau, New York
July 22, 2025**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on July 22, 2025 at 4:00 p.m. (Prevailing time),

There were present:

Commissioner(s):

Honorable Steven Flynn, Chairman of the
Board of Water Commissioners

Honorable Mark Sauvigne, Water District
Treasurer

Honorable Brian Morris, Water District
Secretary

Also present:

Superintendent Paul J. Schrader
Business Manager Hilary Grossman
Univerus- Brad Atchison & Atsushi Yasuda

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Meeting called to order by the Chairman at 4:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Brad Atchison & Atsushi Yasuda for Univerus discussed Univerus progress and issues with the Board of Commissioners with a follow up meeting to be planned for the beginning of October.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

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|-------------------------------|---|
| Shelter Rock AOP | PLC expected in July. Sewer connection still outstanding. |
| 251 Searingtown (Toll Bros) | Final reconciliation remains. CP & Palace surety. |
| Spruce Pond | Waiting on Final payment request from PRI? |
| Univerus | Continue to work on dispatch/service orders. |
| Searingtown AOP | Well under reaming down to 440 feet. Screen and gravel pack next. |
| Evans Street Water Main | Waiting for Metro to schedule paving. |
| Thomaston Tank Rehabilitation | USG reports that the NCDOH will require containment during power washing, a \$728,000 additional cost bringing total to 1.9 million |
| Campbell Well #1 PFAS | Award notices sent contractors. Contract signing next. |
| Eden GACs | Windows installed. |
| Hillside Ave Water Mains | Restoration underway. |
| IU Willets GAC | GAC change complete. Waiting on sample results. |
| TONH | Resolution? |

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CLAIMS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 7/22/2025 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 7/22/2025

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 7/22/2025, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.

The obligation was incurred by an authorized official.

The goods or commodities for which payment is claimed were actually rendered.

The obligation does not exceed the available appropriation.

The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified based upon the board approval on this date.

The adoption of the foregoing Resolution (#W126-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn

Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO
APPROVAL OF EXPENDITURES**

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 7/22/2025 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

| VENDOR | DESCRIPTION | AMOUNT | BUDGET NUMBER | PURCHASE SUPPORT |
|--------|---|-------------|------------------|---------------------|
| USGS | Joint Funding Agreement | \$6,775.00 | 8310 451 | GC |
| H2M | WIIA Grant Application Campbell Well#2 PFAS Treatment | \$22,800.00 | 8320 451 | PS |
| TOTAL | REQUESTED | \$29,575.00 | | |

The adoption of the foregoing Resolution (#W127-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

Resolution on Incentive Policy for Voluntary Termination of Employment

WHEREAS, the Board of Commissioners (the “Board”) has determined that the interests of the District, its residents and taxpayers will be promoted by offering financial incentives to encourage employees who have attained minimum years of service as an employee of the District, to voluntarily terminate their employment with the District, thereby yielding savings to the District through reduced personnel costs; and

WHEREAS, pursuant to, among other applicable laws, rules and regulations, Civil Service Law § 163(4) and General Municipal Law § 92-a, and as contemplated under NYS Compt. Op. No. 2000-4, the Board is authorized to adopt a voluntary termination of employment incentive program, which is not intended, and shall not be deemed, to constitute a “retirement system,” for purposes of the NYS Retirement and Social Security Law;

NOW, THEREFORE, it is hereby RESOLVED, as follows:

1. For purposes hereof, an “Eligible Employee” shall mean each employee of the District who, during the period commencing August 1, 2025, through September 30, 2025 (the “Incentive Period”): (i) has attained the minimum age of 55; and (ii) has reached the required years of credited service based upon their tier in the New York State retirement system.
2. During the Incentive Period, each Eligible Employee, upon reaching the age of 55, may elect to terminate his or her employment with the District effective not later than December 31, 2025, and thereby become entitled to the financial incentives described below.
3. Each such Eligible Employee who so elects (a “Participant”) shall, upon ceasing to be an employee of the District during the Eligible Period or thereafter through December 31, 2025, be entitled to the following:
 - (a.) \$1,000 multiplied by the number of full years of employment with the District that he or she has completed, net of all income tax and other applicable payroll withholding;
 - (b.) payment by the District of 100% of NYSHIP health insurance premiums for the Participant for so long as he or she is enrolled in NYSHIP coverage, for the level of coverage (e.g., family or single coverage) that the Participant was enrolled for at the time of termination of employment, regardless of whether the Participant is required to contribute toward such premiums while an active employee; provided, however, that in the event that the Participant thereafter reduces the level of coverage, the District shall be responsible only for such reduced level of coverage; provided, further, that in the event that the Participant is enrolled with NYSHIP at the time of the passing of the Participant and the Participant leaves a surviving spouse or other dependent(s) covered by NYSHIP at the time of the Participant’s passing, the District shall be responsible for 75% of the NYSHIP premiums to continue coverage for such surviving spouse and/or dependent(s) while they remain eligible for coverage under NYSHIP as a surviving spouse or dependent of the deceased

Participant, and so such surviving spouse and/or dependent(s) shall be responsible, and shall reimburse the District, for the remaining 25%; and

(c.) payment for each sick day and vacation day that has accrued to such employee as of the date of termination of employment, has not been used, and has not otherwise lapsed, and which otherwise would be payable to the Participant at the rate of 75% of ending salary, shall be payable under this Policy at 100% of the annual salary in effect for such Participant at the time of his or her termination of employment, net of all income tax and other applicable payroll withholding; provided, however, that if the amount payable under this subclause “c.” exceeds \$50,000.00, then such amount shall be payable in two installments, the first, in the amount of \$50,000.00, payable within 30 days after the date of retirement, and the second, in the amount of the unpaid balance, payable on the 1st anniversary of the date of retirement.

4. Each Participant must notify the District in a signed writing of his or her intention to participate, and such notice must be received by the District not later than September 30, 2025
5. The entitlement of a Participant to the financial incentives set forth herein fully vests upon the effective date of his or her voluntary termination of employment, and is not conditioned upon his or her receiving or being entitled to benefits under any retirement plan in which he or she is a member.

The adoption of the foregoing Resolution (#W128-25) was duly put to a vote on roll call, which resulted as follows:

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| Ayes: | Commissioner Morris, Commissioner Flynn, Commissioner Sauvigne |
| Nays: | None |

There was no board correspondence.

Meeting adjourned at 5:06 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on July 22, 2025.

Brian J. Morris, Secretary

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