

**Meeting of the Board of Water Commissioners  
Of the Manhasset-Lakeville Water District  
In the Town of North Hempstead  
In the County of Nassau, New York  
July 29, 2025**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on July 29, 2025 at 4:00 p.m. (Prevailing time),

There were present:

Commissioner(s):                      Honorable Steven Flynn, Chairman of the  
Board of Water Commissioners

Honorable Mark Sauvigne, Water District  
Treasurer (via face-time)

Honorable Brian Morris, Water District  
Secretary

Also present:                              Superintendent Paul J. Schrader  
Business Manager Hilary Grossman

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Meeting called to order by the Chairman at 4:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Shelter Rock AOP	The sewer application is under review by the NYSDEC.
251 Searingtown (Toll Bros)	Final reconciliation remains. CP & Palace surety.
Spruce Pond	Waiting on Final payment request from PRI?
Univerus	Continue to work on dispatch/service orders.
Searingtown AOP	Scree, riser pipe, and greavel pack installed. Well development next.
Evans Street Water Main	Waiting for Metro to schedule paving.
Thomaston Tank Rehabilitation	USG reports that the NCDOH will require containment during power washing, a \$728,000 additional cost bringing total to 1.9 million.
Campbell Well #1 PFAS	Contract signing next.
Eden GACs	Roofing installation underway.
Hillside Ave Water Mains	Restoration underway.
IU Willets GAC	GAC change complete. Waiting on sample results.

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT  
RELATING TO APPROVAL OF CLAIMS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 7/29/2025 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris  
Manhasset-Lakeville Water District

Date: 7/29/2025

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 7/29/2025, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.

The obligation was incurred by an authorized official.

The goods or commodities for which payment is claimed were actually rendered.

The obligation does not exceed the available appropriation.

The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified based upon the board approval on this date.

The adoption of the foregoing Resolution (#W129-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn

Nays: None

The Board approved a resolution authorizing Commissioner Morris to sign Amendment with Paymentus to increase max payment to \$3000.00 on behalf of the board.

The adoption of the foregoing Resolution (#W130-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

The Business Manager reported to the Board of Commissioners ("the Board") that she has developed the budget adjustments and as a matter of record approved by the Board and made part of the minutes

On Motion Commissioner Flynn, seconded by Commissioner Morris, the following resolution was adopted,

WHEREAS, the Business Manager, and upon concurrence with the Water District Superintendent reported to the Board the adjustments to the Budget, the Board does hereby

RESOLVE to make the following budget adjustments to the WATER District Budget:

A/C#	Description	Amount	Explanation
8340 260	Purchase Mains, Valves	\$150,000.00	Reallocated funds to cover upcoming purchase of hydrants
8310 205	Contractual Expense	\$20,000.00	Reallocate funds to cover cost of Seery Systems/document management
8310 210	Office Equipment	\$2,500.00	Reallocate funds to cover office furniture purchase
9951 000	Transfer to capital projects	\$(172,500.00)	Reallocated funds to cover upcoming purchase of hydrants

The adoption of the foregoing Resolution (#W131-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

# RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO APPROVAL OF EXPENDITURES

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 7/29/2025 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

## Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Bancker	Replace Hydrant hit by car on Searingtown Rd	\$12,810.00	8310 300	EP
Bancker	Replace Mueller Hydrant Searingtown Rd	\$4,685.00	8310 300	NR
Wire to Water	Campbell Boosters Emergency call, Boosters will not start	\$5,229.40	8320 476	EP
Wire to Water	Amend W70-25 to include \$1,000 annual cellular and SAAS charge, new total \$13,300 for cloud-based tank level monitoring	\$13,330.00	8320 476	AC
Core & Main	50 1" Ipearl Water Meters	\$12,000.00	8310 250	AC
McGowan	Road Repairs Elderfields Rd	\$33,379.00	8340 476	GC
T. Mina	Restock Eddy Fire Hydrants 33 Hydrants	\$130,644.00	8340 260	AC
Primary Flow Signal	Production Meter DP Transmitter calibrations	\$5,925.00	8320 476	PS
H2M	Amend W127-25 by \$10,000 to include 1,4-Dioxane for Camp#1 in grant application	\$32,800.00	8310 451	PS
TOTAL	REQUESTED	\$250,802.40		

The adoption of the foregoing Resolution (#W132-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

The Board approved a resolution authorizing Commissioner Morris to sign Acceptance and authorization to proceed with digitalization of old records and utilizing cloud paper vision services with Seery Systems on behalf of the board.

The adoption of the foregoing Resolution (#W133-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

The Board approved a resolution authorizing Superintendent Schrader to sign agreement with Seery Systems on behalf of the board.

The adoption of the foregoing Resolution (#W134-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

On MOTION made by Commissioner Morris, seconded by Commissioner Flynn it was

RESOLVED; the following will be the schedule for the year 2026 Budget Hearing Meeting for the Manhasset-Lakeville Water District:

The Board of Commissioners of the Manhasset-Lakeville Water District have scheduled the 2026 Water Budget Hearing Meeting on September 4, 2025 at 4:00pm.

Notice of this schedule is being sent to the Manhasset Press, Great Neck Record, and the New Hyde Park Illustrated News for publication.

The adoption of the foregoing resolution (#W135-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

There was no board correspondence.

Meeting adjourned at 5:00 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on July 29, 2025.

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Brian J. Morris, Secretary

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