

**Meeting of the Board of Fire Commissioners
Of the Manhasset-Lakeville Fire District
In the Town of North Hempstead
In the County of Nassau, New York
December 16, 2025**

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At a regular meeting of the Board of Fire Commissioners of the Manhasset-Lakeville Fire District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Fire District Office, 170 East Shore Road, Great Neck, New York, on December 16, 2025 at 5:10 p.m. (Prevailing time),

There were present:

Commissioner(s):

Honorable Steven Flynn, Chairman of the
Board of Fire Commissioners

Honorable, Mark S. Sauvigne Fire District
Treasurer

Honorable, Brian J. Morris Fire District
Secretary

Also present:

Business Manager Hilary Grossman
Fire Supervisor- Timothy Gould
Legal Counsel- Paul Pepper

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Meeting called to order by the Chairman at 5:10 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Supervisor Gould brought the Board up to date as follows:

| <i>Apparatus</i> | |
|----------------------|--|
| Engines | Engines: at Proliner being repainted, (Dec) New Chiefs Truck 8701, picking up Friday Co#1 to start looking at 8713 Replacement, progress, quote \$1.5 mil Replacing 8728, talk about quotes |
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| | |
| | |
| <i>Buildings</i> | |
| Ambulance Building | Ambulance Building, some concrete footings done Co#2 HVAC repairs, waiting on parts Co#4 Windows, progress ESR LED Sign has been installed |
| | |
| <i>Miscellaneous</i> | |
| | Mazi Radio replacement Grant, \$100k. Waiting on paperwork EMT Scheduling Perma Grant, Dryer. Gavin Dugger to Part time |
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The District Supervisor requested approval for the following new blanket purchase order and the amendment of the following to cover anticipated costs that arise during the year

| Blanket | Supplier | A/C# | GL Account | Original / Amended | Revised Amt | P.O. Change Needed |
|---------|-----------------------------|----------------------------------|------------|--------------------|--------------|--------------------|
| 352 | Automotive Unlimited | Builds & Grds Maint/Supp/Svc | 3410.475.0 | \$ 2,488.80 | \$ 2,838.80 | \$ 350.00 |
| 352 | Automotive Unlimited | Mobil Equip Maint Dist Vehicles | 3410.476.0 | \$ 5,399.70 | \$ 8,899.70 | \$ 3,500.00 |
| 352 | Automotive Unlimited | A1 Fire Trk Dpt/EMS Prvnt Mnt | 3410.473.0 | \$ 42,500.00 | \$ 44,500.00 | \$ 2,000.00 |
| 366 | Great Neck Plumbing Suppl | Builds & Grds Maint/Supp/Svc | 3410.475.0 | \$ 3,600.00 | \$ 3,950.00 | \$ 350.00 |
| 350 | Ace Hardware | Builds & Grds Maint/Supp/Svc | 3410.475.0 | \$ 3,600.00 | \$ 5,100.00 | \$ 1,500.00 |
| 363 | Firematic Supply Co. INC | Fire Dept Equip & Supply Maint | 3410.479.0 | \$ 32,500.00 | \$ 38,000.00 | \$ 5,500.00 |
| 373 | MSC | Builds & Grds Maint/Supp/Svc | 3410.475.0 | \$ 5,000.00 | \$ 4,250.00 | \$ (750.00) |
| 376 | Sterling Sanitary | Fire Dept Equip & Supply Maint | 3410.479.0 | \$ 20,000.00 | \$ 17,500.00 | \$ (2,500.00) |
| 360 | Feldman Lumber | Builds & Grds Maint/Supp/Svc | 3410.475.0 | \$ 2,500.00 | \$ 2,300.00 | \$ (200.00) |
| 358 | Day & Nite Refrigeration Co | Builds & Grds Maint/Supp/Svc | 3410.475.0 | \$ 5,000.00 | \$ 4,750.00 | \$ (250.00) |
| 357 | Creekside Irrigation | Builds & Grds Maint/Supp/Svc | 3410.475.0 | \$ 4,000.00 | \$ 3,750.00 | \$ (250.00) |
| 361 | Firefighter Equip Of NY | Fire Dept Equip & Supply Maint | 3410.479.0 | \$ 17,500.00 | \$ 12,000.00 | \$ (5,500.00) |
| 365 | Grainger | Mobile Equip Maint Dist Vehicles | 3410.476.0 | \$ 1,000.00 | \$ - | \$ (1,000.00) |
| 353 | Barnwell House Of Tires IN | Mobile Equip Maint Dist Vehicles | 3410.476.0 | \$ 3,500.00 | \$ 3,000.00 | \$ (500.00) |
| 363 | Firematic Supply Co. INC | A1 Fire Trk Dpt/EMS Prvnt Mnt | 3410.473.0 | \$ 1,500.00 | \$ 600.00 | \$ (900.00) |
| 354 | Beiner Ford LLC | A1 Fire Trk Dpt/EMS Prvnt Mnt | 3410.473.0 | \$ 2,500.00 | \$ 1,750.00 | \$ (750.00) |

The adoption of the foregoing Resolution (#F228-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT
RELATING TO APPROVAL OF CLAIMS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville FIRE District on 12/16/2025 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris
Manhasset-Lakeville Fire District

Date: 12/16/2025

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 12/16/2025, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville FIRE District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.
The obligation was incurred by an authorized official.
The goods or commodities for which payment is claimed were actually rendered.
The obligation does not exceed the available appropriation.
The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

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The adoption of the foregoing Resolution (#F229-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

On a motion proposed by Commissioner Sauvigne and seconded by Commissioner Morris, the board herby RESOLVES to appoint Ronald Gibney as a Part-time maintainer at a rate of \$27.50 per hour pending Civil Service approval.

The adoption of the foregoing Resolution (#F230-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

The Board approved a resolution authorizing Commissioner Morris to sign mutual aid agreement with Nassau County on behalf of the board.

The adoption of the foregoing Resolution (#F231-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Flynn, Commissioner Sauvigne
Nays: None

On a motion proposed by Commissioner Sauvigne and seconded by Commissioner Morris, the board herby RESOLVES to appoint Gavin Dugger as a Part-time cleaner at a rate of \$18.50 per hour.

The adoption of the foregoing Resolution (#F233-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

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The Board acknowledged receipt of and discussed the information contained in the Charles Schwab and Ameriprise statement.

Meeting adjourned at 6:10 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on December 16, 2025.

Brian J. Morris, Secretary

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